
Chazen Society Fellows Application Starting Spring Semester

Application Checklist

- Information sheet
- Unofficial transcript (download from SSOL)
- Resume
- Writing sample (1-2 pages at min, but can be longer)
- One page essay
- Sign up for interview slot when submitting application
- Name and contact information for one reference, professional or academic

Application Submission

Please submit materials electronically to chazen@columbia.edu or drop off a hard copy in Uris 212. If you have any questions, please contact The Chazen Institute 212-854-4750 or chazen@columbia.edu.

General Information

- At a minimum, fellows are expected to attend bimonthly editorial meetings, adhere to writing deadlines, and submit four deliverables which include at least one opinion piece.
- Expected full-time commitment for two-terms or the remainder of your time at Business School. For applications for the Spring term, only 1st years will be considered.
- 4-7 fellows per semester

Responsibilities

- Coordinate, review and edit video interviews with leading global business executives.
- Attend and serve as rapporteurs for international conferences and various speakers on campus. Report on conference content for the Chazen Web Journal.
- Write one original opinion piece of writing for inclusion in the Chazen Web Journal.
- Support Chazen Web Journal marketing outreach efforts and participate in its future development.
- Serve on editorial review boards as needed by the Institute.
- Weigh in on international initiatives around the School.

Compensation

- \$1500 per semester, paid in two installments. Fellows will earn an additional \$250 for publishable written pieces or interviews submitted above the minimum requirements outlined above.
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In a one page essay, please describe:

- Why you want to become a Chazen Fellow
- How being a Chazen Fellow will further your career goals
- Your editorial experience
- Your international experience

Evaluation Criteria

- Essay
- Writing sample
- Editorial experience
- International experience
- Interview
- Academic record

Information Sheet

Name: _____

Phone: _____

Email: _____

What term are you currently in? _____

Reference 1 (required)

Name _____
Title _____
Organization _____
Email _____
Phone _____

Reference 2 (optional)

Name _____
Title _____
Organization _____
Email _____
Phone _____